

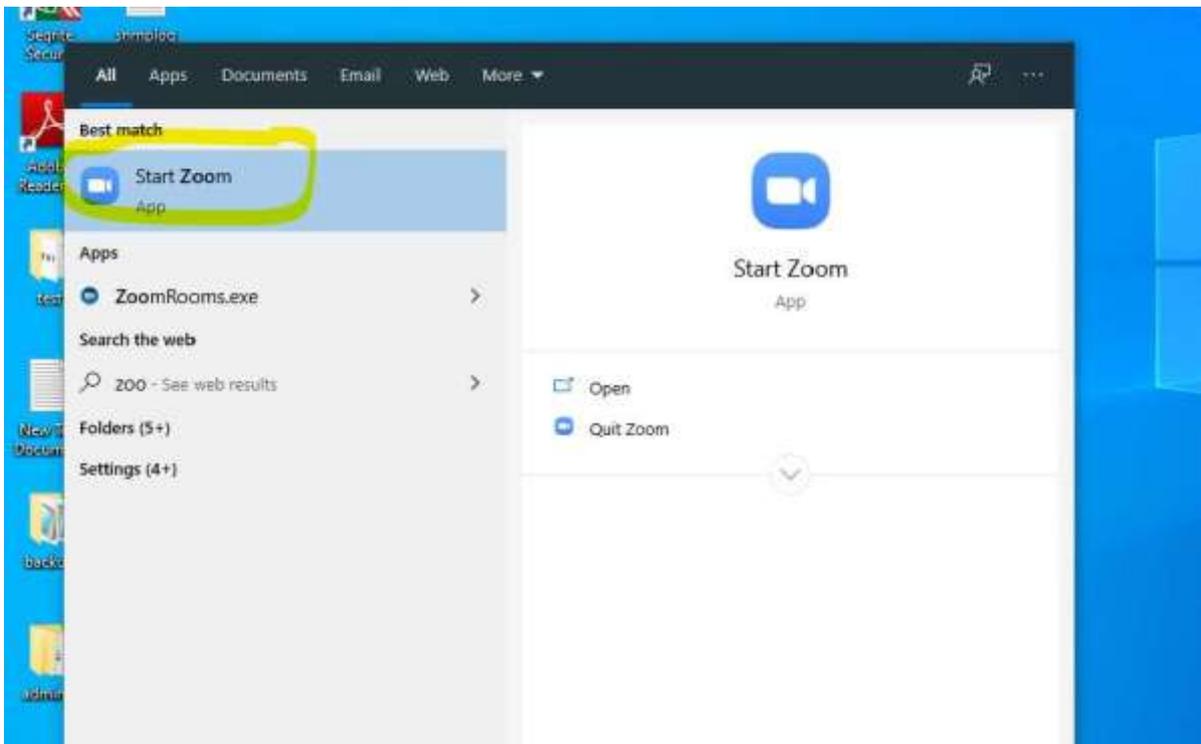
ZOOM QUICK GUIDE FOR ADVOCATES

Installation :

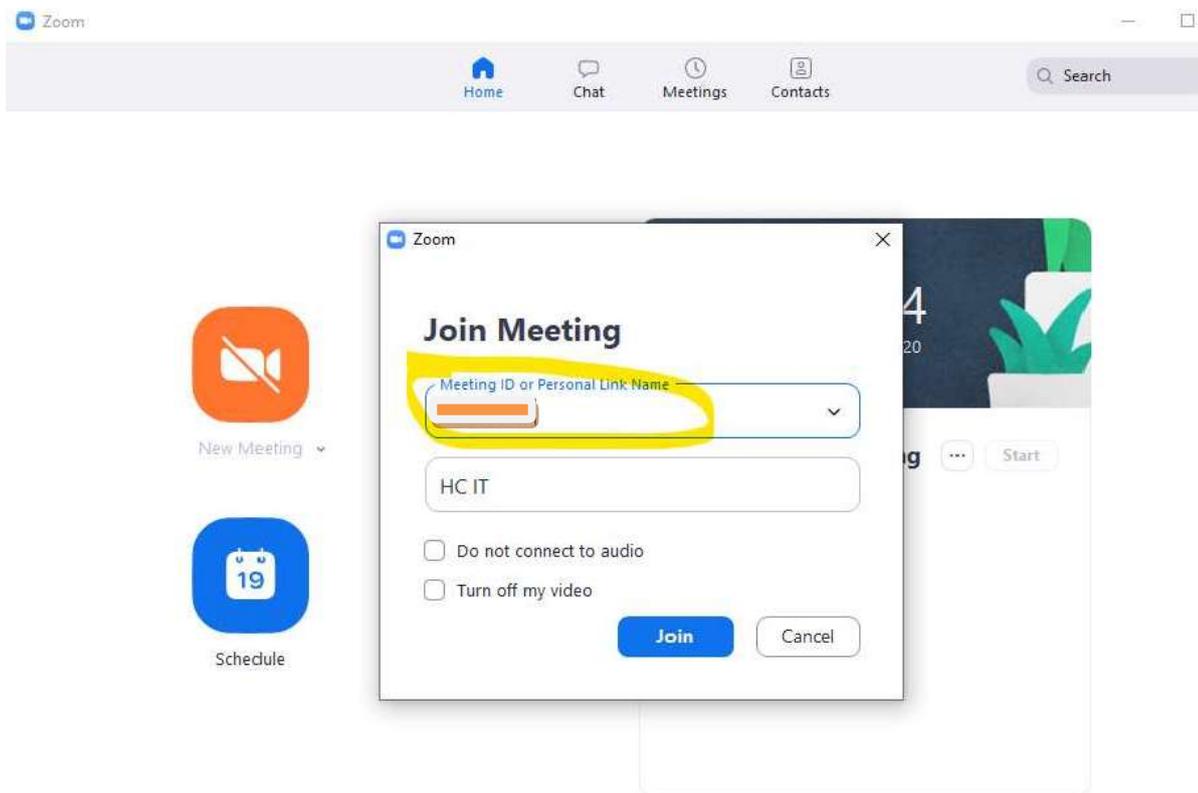
1. Install the 'Zoom' application in your PC or mobile phone.
 - a. Access the link '<https://zoom.us/client/latest/ZoomInstaller.exe>'
 - b. Click on option Mac to download the Zoom app for Mac OS.
 - c. Click on option Windows to download the Zoom app for Windows OS.
 - d. If you are using Android mobile phone, you can install the 'ZOOM Cloud Meetings' app from Google Play Store.
2. In Windows , dick on Start menu, search for 'Zoom' and click on 'Start Zoom' to open the app.

To access Video Conference room :

1. Please click the link available in cause list/high court website (<http://highcourtofkerala.nic.in/vc.html>)
2. Open the Zoom application as mentioned in Step 2 under Installation.



3. Once the app is opened, click on Join.
4. Enter the meeting ID as mentioned cause list/High Court Website(<http://highcourtofkerala.nic.in/vc.html>)



5. Click on Join.
6. Each court has a separate link. On clicking the video icon on <http://highcourtofkerala.nic.in/vc.html> , it will take you to the link of corresponding court.
Note : If you are facing any issues on accessing the link, kindly copy-paste the Zoom meeting ID in the Zoom app (as shown in the above screenshot) to access VC room.

IMPORTANT POINTS TO NOTE :

- Please join the court in video conferencing in formal attire, remembering that through video one is appearing in a court.
- Please join the conference only from a silent room – so that disturbances may be avoided while hearing the matter.
- Once connected to the VC, you can see a Mute option when you tap on screen. Remember to click on mute button when you are not speaking. If you are on Mute, you will see an Unmute option instead.